



LA CORPORATION DE L'ÂGE D'OR D'AYLMER, a non-profit legal entity, legally constituted under the Quebec *Companies Act, Part III, LRQ, c. C-38*, having its principal place of business at 30 Court Street, in Gatineau, Province of Quebec, J9H 6W6;

CANCELLATION AND REFUND POLICY

PURPOSE

The purpose of this policy is to establish the terms and refund deadlines for a course participant.

The participant may cancel his or her registration anytime in accordance with the following terms.

CANCELLATION DEADLINES

1. BEFORE THE FIRST SESSION OF THE COURSE

- 1.1. The participant may cancel his or her course registration anytime without reason before the start of the first session.
- 1.2. In case of cancellation before the first session of the course, the Corporation will fully refund the fees paid by the participant.

2. BEFORE THE THIRD SESSION OF THE COURSE

- 2.1. The participant may cancel his or her course registration without reason before the start of the third session of the course.
- 2.2. In case of cancellation within this time period, the Corporation will refund in proportion to the number of sessions taken.

3. AFTER THE THIRD SESSION OF THE COURSE

- 3.1. The participant may cancel his or her course registration after the third session of the course by presenting a medical certificate confirming his or her inability to take the course.
- 3.2. Upon receipt of the medical certificate, the Corporation will refund the participant in proportion to the sessions taken and paid for.
- 3.3. In the absence of a medical certificate confirming the inability to take the course, the Corporation will not refund.

3.4. In all cases, the Corporation will not refund if the request for cancellation is made a year after the first session of the course.

TERMS

- 4. Any cancellation request by the participant must be made in writing.
- 5. If applicable, the Corporation will refund the participant within ten days from receipt of the request.

In Gatineau, _____;

In Gatineau, _____;

Name:
Representative of La Corporation de
l'âge d'or d'Aylmer

Name:
Participant